



## STEERING COMMITTEE AGENDA

November 16, 2021, 1–2:30 PM

Online via Webex

### AGENDA

| Item | Description   | Minutes | Facilitator  |
|------|---|---------|--|
| 1    | <b>Welcome, Introduction of Members and Guests</b>  | 5       | Tim Wrye, Christy Campbell, All                                |
| 2    | <b>Approval of Draft Meeting Minutes: 11/02/2021</b>  | 5       | Tim  |
| 3    | <b>Go-Live Updates</b> <ul style="list-style-type: none"> <li>• DG5-C Go-Live Recap               <ul style="list-style-type: none"> <li>○ DG5-C Overall</li> <li>○ Grays Harbor College Support</li> </ul> </li> </ul>   | 20      | Christy, DG5 Exec Sponsors<br>Shanda Haluapo, Christy          |
| 5    | <b>SBCTC ctcLink Support Organization</b> <ul style="list-style-type: none"> <li>• Customer Support Update               <ul style="list-style-type: none"> <li>○ DG5-C Post Go-Live Support, Activities</li> <li>○ DG5 A/B Support Update</li> <li>○ Production Update</li> </ul> </li> <li>• ctcLink Support Staffing Update</li> </ul> | 25      | Dani Bundy<br><br>Grant Rodeheaver                             |
| 6    | <b>ctcLink Program Status</b> <ul style="list-style-type: none"> <li>• Overall Status</li> <li>• DG6 Status</li> <li>• Program Risks and Issues</li> <li>• CampusCE Phase II Go-Live Update</li> </ul>  |         | Christy<br><br>Reuth Kim, DG5/6 Exec Sponsors<br>Susan Maxwell |
| 7    | <b>ctcLink Project-Related Commission/Council Topics</b>  | 5       | Tim/All  |
| 8    | <b>Agenda Items for Future Meetings &amp; Meeting Closure</b> <ul style="list-style-type: none"> <li>• PBCS Timeline</li> <li>• DG5 Lessons Learned</li> <li>• DG6 Readiness Steering Committee meetings</li> <li>• Discuss other topics for future meetings</li> </ul>   | 5       | All  |

## Meeting Participants

### Voting Members

- Reagan Bellamy, Wenatchee
- Kurt Buttleman, Seattle
- Rodger Harrison, Bellevue
- Chad Stiteler, Bellingham Tech
- Tim Wrye, Highline
- Carolyn Tucker, Skagit Valley
- Grant Rodeheaver, SBCTC
- Choi Halladay, SBCTC
- Carli Schiffner, SBCTC

### Non-Voting Members

- Christy Campbell, SBCTC
- Paul Giebel, Moran Technology Consulting
- Rich Tomsinski, OCIO Representative
- Clay Krauss, Tacoma PM
- Brian Lee, Clover Park PM
- Chris McLain, Lake Washington Executive Sponsor

### Non-Voting Commission Reps

- Ruby Hayden, WSSSC
- Carly Haddon, RPC
- Peter Lortz, IC

### Guests & Staff

- Janelle Runyon, ctcLink Communications Manager
- Susan Maxwell, ctcLink PM, College Advisor
- Dani Bundy, ctcLink Customer Support Director
- Tara Keen, ctcLink Assistant Project Director
- Sandy Main, SBCTC Application Services Director