



## STEERING COMMITTEE AGENDA

March 22, 2022, 1–2:30 PM, Online via Webex

Item	Description	Minutes	Facilitator
1	<b>Welcome, Introduction of Members and Guests</b>	5	Tim Wrye, Christy Campbell, All
2	<b>Approval of Draft Meeting Minutes: Feb. 8, 2022</b>	5	Tim
3	<b>STAC/Post-Implementation Governance Update</b> <ul style="list-style-type: none"> <li>• Planning, timeline &amp; next steps</li> </ul>	15	Grant Rodeheaver
4	<b>ctcLink Program Status</b> <ul style="list-style-type: none"> <li>• Overall Status <ul style="list-style-type: none"> <li>○ Bates Technical College Mitigation Plan Update</li> <li>○ DG6-B&amp;C Status Update</li> <li>○ DG6-B&amp;C UAT Metrics</li> <li>○ Budget Summary</li> </ul> </li> <li>• Program Risks and Issues</li> </ul>	25	Christy  Reuth Kim
5	<b>ctcLink Project Closeout Activities</b> <ul style="list-style-type: none"> <li>• CampusCE - descope from DG6-C; phase 4 in IT</li> <li>• PBCS – DG5/DG6/Seattle deployment &amp; de-scope</li> </ul>	15	Christy Campbell
6	<b>SBCTC ctcLink Support Organization</b> <ul style="list-style-type: none"> <li>• <b>Customer Support Update</b> <ul style="list-style-type: none"> <li>○ ctcLink Support Activities</li> <li>○ Production Update</li> </ul> </li> <li>• <b>ctcLink Support Staffing Update</b></li> <li>• <b>Application Services</b> <ul style="list-style-type: none"> <li>○ Accessibility Update</li> <li>○ Maintenance Calendar 2022</li> </ul> </li> </ul>	15	Dani Bundy  Grant Rodeheaver Sandy Main
7	<b>ctcLink Project-Related Commission/Council Topics</b>	5	Tim/All
8	<b>Agenda Items for Future Meetings</b> <ul style="list-style-type: none"> <li>• DG6-B Go-Live Readiness 4/5/2022</li> <li>• DG6-C Go-Live Readiness: 4/19/2022</li> <li>• TSB Meeting Recap: 6/14/2022</li> <li>• Present Lessons Learned Report</li> </ul>	5	All

## Meeting Participants

### Voting Members

- Reagan Bellamy, Wenatchee
- Kurt Buttleman, Seattle
- Rodger Harrison, Bellevue
- Chad Stiteler, Bellingham Tech
- Tim Wrye, Highline
- Carolyn Tucker, Skagit Valley
- Grant Rodeheaver, SBCTC
- Choi Halladay, SBCTC
- Carli Schiffner, SBCTC

### Non-Voting Members

- Christy Campbell, SBCTC
- Paul Giebel, Moran Technology Consulting
- Rich Tomsinski, OCIO Representative
- Clay Krauss, Tacoma PM
- Brian Lee, Clover Park PM
- Chris McLain, Lake Washington Executive Sponsor

### Non-Voting Commission Reps

- Ruby Hayden, WSSSC
- Peter Lortz, IC

### Guests & Staff

- Janelle Runyon, ctcLink Communications Manager
- Sherry Nelson, ctcLink Communications Coordinator
- Susan Maxwell, ctcLink PM, College Advisor
- Dani Bundy, ctcLink Customer Support Director
- Tara Keen, ctcLink Assistant Project Director
- Sandy Main, SBCTC Application Services Director