



STEERING COMMITTEE AGENDA

May 31, 2022, 1–2:30 PM, Online via WebEx

Item	Description	Minutes	Facilitator
1	Welcome, Introduction of Members and Guests	2	Tim Wrye, Christy Campbell, All
2	Approval of Draft Meeting Minutes: May 3 & May 17, 2022	3	Tim
3	FINAL ctcLink Program Status <ul style="list-style-type: none"> • Overall Status • April Budget Summary • Moran QA Report – April/May 2022 	15	Christy Paul Giebel
4	ctcLink Project Closeout Activities <ul style="list-style-type: none"> • Project Scope Transfer to SBCTC PMO - ACTION • Project Closeout with Washington State OCIO <ul style="list-style-type: none"> ○ <i>Moran QA Final Project Report</i> ○ Technology Services Board – final project presentation on June 14, 2022 ○ <i>Post Implementation Review (PIR)</i>, includes final Lessons Learned report, budget report, other project-close artifacts 	20	Christy, Grant Rodeheaver Christy, Susan Maxwell
5	SBCTC ctcLink Support Organization <ul style="list-style-type: none"> • Customer Support Update <ul style="list-style-type: none"> ○ ctcLink Support Activities • Application Services 	10	Dani Bundy Sandy Main
6	New ctcLink Governance Update	10	Grant, Tim
7	Agenda Items for Final Meeting – 6/14/2022 <ul style="list-style-type: none"> • TSB Meeting Recap • Project Shutdown Status • cELC 6/2/2022 Meeting Recap 	5	All

Meeting Participants

Voting Members

- Reagan Bellamy, Wenatchee
- Kurt Buttleman, Seattle
- Rodger Harrison, Bellevue
- Chad Stiteler, Bellingham Tech
- Tim Wrye, Highline
- Carolyn Tucker, Skagit Valley
- Grant Rodeheaver, SBCTC
- Choi Halladay, SBCTC
- Carli Schiffner, SBCTC

Non-Voting Members

- Christy Campbell, SBCTC
- Paul Giebel, Moran Technology Consulting
- Rich Tomsinski, OCIO Representative
- Clay Krauss, Tacoma PM
- Brian Lee, Clover Park PM
- Chris McLain, Lake Washington Executive Sponsor

Non-Voting Commission Reps

- Ruby Hayden, WSSSC
- Peter Lortz, IC

Guests & Staff

- Janelle Runyon, ctcLink Communications Manager
- Sherry Nelson, ctcLink Communications Coordinator
- Susan Maxwell, ctcLink PM, College Advisor
- Dani Bundy, ctcLink Customer Support Director
- Tara Keen, ctcLink Assistant Project Director
- Sandy Main, SBCTC Application Services Director