



## STEERING COMMITTEE AGENDA – FINAL MEETING

June 14, 2022, 1–2:30 PM, Online via WebEx

Item	Description	Minutes	Facilitator
1	<b>Welcome, Introduction of Members and Guests</b>	2	Tim Wrye, Christy Campbell, All
2	<b>Approval of Draft Meeting Minutes: May 31, 2022</b>	3	Tim
3	<b>Meeting Recaps</b> <ul style="list-style-type: none"><li>• cELC/WACTC-Tech June 2, 2022 Meeting Recap</li><li>• OCIO/TSB June 14, 2022 Meeting Recap</li></ul>	10	Grant Rodeheaver, Tim, Christy
4	<b>Project Status</b> <ul style="list-style-type: none"><li>• Final Status – Green and Gray All the Way Down</li><li>• May budget summary</li><li>• QA Final Report - tentative</li></ul>	15	Christy Paul Giebel
5	<b>ctcLink Project Closeout Activities Update</b> <ul style="list-style-type: none"><li>• Project Closeout with Washington State OCIO</li><li>• Post Implementation Review (PIR), includes final Lessons Learned report, budget report, other project-close artifacts</li></ul>	15	Christy
6	<b>Lessons Learned</b> <ul style="list-style-type: none"><li>• Overall Project Final Lessons Learned</li><li>• College (DG2-DG6) Lessons Learned</li></ul>	10	Christy Susan Maxwell
7	<b>SBCTC ctcLink Support Organization</b> <ul style="list-style-type: none"><li>• Customer Support Update</li><li>• Application Services</li></ul>	10	Dani Bundy Sandy Main
8	<b>ctcLink Operational Governance Update</b>	10	Grant
9	<b>Acknowledgments &amp; Adjourn</b>	5	All

## Meeting Participants

### Voting Members

- Reagan Bellamy, Wenatchee
- Kurt Buttleman, Seattle
- Rodger Harrison, Bellevue
- Chad Stiteler, Bellingham Tech
- Tim Wrye, Highline
- Carolyn Tucker, Skagit Valley
- Grant Rodeheaver, SBCTC
- Choi Halladay, SBCTC
- Carli Schiffner, SBCTC

### Non-Voting Members

- Christy Campbell, SBCTC
- Paul Giebel, Moran Technology Consulting
- Rich Tomsinski, OCIO Representative
- Clay Krauss, Tacoma PM
- Brian Lee, Clover Park PM
- Chris McLain, Lake Washington Executive Sponsor

### Non-Voting Commission Reps

- Ruby Hayden, WSSSC
- Peter Lortz, IC

### Guests & Staff

- Janelle Runyon, ctcLink Communications Manager
- Sherry Nelson, ctcLink Communications Coordinator
- Susan Maxwell, ctcLink PM, College Advisor
- Dani Bundy, ctcLink Customer Support Director
- Tara Keen, ctcLink Assistant Project Director
- Sandy Main, SBCTC Application Services Director