

BA1015 – Budget Assignment Table

Optional table with system- and user-defined codes.

The Budget Assignment Table creates and maintains budget assignment codes. This table defines how to distribute a fiscal year budget or a fiscal year change amount during 12 months. The assignment codes are used in the Budget Update Screen (BA1001) and the Budget Development Screen (BA1010).

User Functions

F1	REFRESH	Redisplays the screen and record. Any changes or additions you made since you last pressed Enter will disappear.
F2	ADD	Adds a new budget assignment code.
F3	CHANGE	Changes an existing budget assignment code.
F4	INQUIRE	Displays an existing budget assignment code.
F5	DELETE	Deletes an existing budget assignment code.
F6	LIST	Lists existing budget assignment codes.

Update Instructions

To update the table:

1. In the highlighted key field, type a budget assignment code.
2. Press the appropriate function key.
3. Type the appropriate data.
4. Press Enter.

Data Fields

BUDGET ASSIGNMENT CODE (key)	ROUNDING IND (required)
TITLE (required)	BALANCE MONTH
RVSN DATE (display only)	FYR/CHANGE IND (required)
FMO 01 – FMO 12	BEGIN MONTH IND
TOTAL RATIO	

Budget Assignment Code

Definition	Key field. A code identifying how to distribute a fiscal year budget or a fiscal year change amount.
Length	2 characters

Title

Definition	Required. A user-defined title for a budget assignment code.
Length	20 characters

Revision Date

Definition	Display only. A system-assigned date when you add or change budget assignment codes.
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Fiscal Month 01 – Fiscal Month 12

Definition	<p>Fields indicating the ratio amount (proportional relation) to be distributed each month. The total of all monthly ratios must equal the amount in the Total Ratio field. You can use whole numbers or percentages.</p> <p>For example, the permanent budget for a budget structure is \$1,200 and is to be evenly distributed during 10 months. If you use whole numbers, the monthly ratio fields will equal 1, and the Total Ratio field will equal 10. If you use percentages, the monthly ratio fields will equal 10, and the Total Ratio field will equal 100.</p> <p>Note: The field labels are user-defined using parameter number FM1001 in the Configuration Parameter Table (ZX0070).</p>
Length	Twelve 7-digit fields
Format	999.999

Total Ratio

Definition	A field indicating the total ratio used to determine the amount to be distributed each month. This field must equal the total of the monthly ratio amounts.
Length	8 digits
Format	9999.999 You can use whole numbers or percentages. If you use percentages, this field must equal 100.

Rounding Indicator

Definition	Required. A field indicating whether a computation should be rounded for each monthly calculation.
Length	1 character
Values	Valid codes: N No, do not round computations. Y Yes, round computations.

Balance Month

Definition	A code indicating a month in which rounding adjustments should be applied. If the value is zero (default), then the rounding adjustments will be distributed as evenly as possible during the entire year.
Length	2 digits

Fiscal Year/Change Indicator

Definition	Required. A field indicating whether a distribution should occur using the fiscal year budget or the fiscal year change amount.
Length	1 character
Values	Valid codes: F Distribute the fiscal year amount. C Distribute the fiscal year change amount.

Begin Month Indicator

Definition	A field indicating how the begin month in the Budget Update Screen (BA1001) or the Budget Development Screen (BA1010) should be treated in the distribution. If not specified, a begin month will not be allowed in BA1001 or BA1010.
Length	1 character
Values	Valid codes: 1 The begin month in BA1001 and BA1010 is optional. The percentage of distribution occurring before the begin month will be added to the begin month. For example, a ratio of 1 is established for each month with a total ratio of 12. The begin month specified in BA1001 and BA1010 is 3 (September). The July and August ratio values will be added to September. If the begin month is not specified in BA1001 and BA1010, the distribution defaults to the ratios specified in the Budget Assignment Table (BA1015) for the entered budget assignment code. 2 Same as Begin Month Indicator 1 except the begin month is required in BA1001 and BA1010. 3 Begin month in BA1001 and BA1010 is optional. The percentage of distribution occurring before the begin month will be added to the last month of the fiscal year. For example, a ratio of 1 is established for each month with a total ratio of 12. The begin month specified in BA1001 and BA1010 is 3 (September). The July and August ratio values will be added to June. If the begin month is not specified in BA1001 and BA1010, the distribution will default to the ratios specified in the Budget Assignment Table (BA1015) for the entered budget assignment code. 4 Same as Begin Month Indicator 3 except the begin month is required in BA1001 and BA1010.

- 5 The begin month in BA1001 and BA1010 is optional. The percentage of distribution occurring before the begin month will be distributed in the remaining months based on the ratios established for those remaining months.

For example, a ratio of 1 is established for each month with a total ratio of 12. The begin month specified in BA1001 and BA1010 is 3 (September). The July and August ratio values will be divided among the remaining months (September – June) based on the ratios for each month. In this example, the July and August ratio values will be divided as equally as possible and added to each month September – June, as the ratios for those remaining months are all 1.

If the begin month is not specified in BA1001 and BA1010, the distribution defaults to the ratios specified in the Budget Assignment Table (BA1015) for the entered budget assignment code.

- 6 Same as Begin Month Indicator 5 except the begin month is required in BA1001 and BA1010.

Note: These examples assume that July is the first month in the fiscal year.