

GA1003 – Department Table

Optional table. Codes defined by colleges.

Use the Department Table to identify department codes and corresponding titles. It is used to identify individual departments within each division and is usually the lowest level of reporting detail.

User Function Keys

F1	REFRESH
F2	ADD
F3	CHANGE
F4	INQUIRY
F8	MENU

Data Fields

FYR (display only)	DEPARTMENT TITLE
CAMPUS (key field)	DEPARTMENT STATUS (required)
DIV (key field)	RVSN DATE (display only)
DEPT (key field)	

Fiscal Year (DK-FYR)

Description	Display only. The fiscal year of the table.
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Campus (CK-CAMPUS)

Description	Key field. A code defined by a college identifying a campus.
Length	1 character
Edits	Key field. Must be valid on the Campus Table (GA1001).

Division (DI-DIV)

Description	Key field. A code defined by a college identifying a division of a campus (for example, literature, languages or physical education).
Length	1 character
Edits	Key field. Must be valid on the Division Table (GA1002).

Department (DK-DEPT)

Description	Key field. A code defined by a college identifying a department within a division.
Length	2 characters

Department Title (TITLE)

Description	A title defined by a college for a department code.
Length	20 characters

Department Status (EDIT-STAT)

Description	Entry required. A code indicating the status of a department.
Values	Defined by SBCTC-ITD as follows: A Active (default) L Limited I Inactive D Delete

Revision Date (RVSN-DATE)

Description	Display only. A date assigned by the system indicating when the current record was changed or added.
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Data Sets

Additions and changes made on this screen may update the following data sets:

- Department Table (DEPT-TBL-M)