

MM5003 – Room Inventory Screen

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Selection Screen

Use the Room Inventory Screen - Selection to view, create, change, and delete room inventory records. From this screen, you can access the Room Inventory Screen - Master Record and the Room Inventory Screen - Attributes.

User Function Keys

F1	REFRESH	Redisplays the screen. Any additions or changes you made since you last pressed Enter will disappear.
F2	ADD	Displays the Room Inventory Screen - Master Record and allows you to add a new record.
F3	CHANGE	Displays the Room Inventory Screen - Master Record and allows you to change an existing record.
F4	INQUIRY	Displays the Room Inventory Screen - Master Record and allows you to view an existing record.
F5	DELETE	Displays the Room Inventory Screen - Master Record and allows you to delete an existing record.
F8	MENU	Redisplays the FMS System Menu.

Data Fields

COLLEGE (key; required)	WING (key)
BUILDING NUMBER (key; required)	ROOM NUMBER (key; required)

College

Definition	Key field; entry required. A code identifying a college.
Length	3 characters

Building Number

Definition	Key field; entry required. A code identifying a specific college building.
Length	3 characters

Wing

Definition	Key field. A code identifying a specific wing within a college building.
Length	1 character

Room Number

Definition	Key field; entry required. A code identifying a specific room. Although this field is usually numeric, it can contain alphabetic characters.
Length	4 characters

Master Record Screen

Use the Room Inventory Screen - Master Record to establish and maintain detailed information regarding rooms.

User Function Keys

F1	REFRESH	Redisplays the screen. Any additions or changes you made since you last pressed Enter will disappear.
F4	SELECT FUNCTION	Redisplays the Room Inventory Screen - Selection with the college, building number, and room number you entered.
F6	NEXT SCREEN	Displays the Room Inventory Screen - Attributes and allows you to view or change an existing record.
F8	MENU	Redisplays the FMS System Menu.

Data Fields

RVSN DATE (display only)	ROOM CAPACITY
COLLEGE (display only)	TYPE
BUILDING NUMBER (display only)	QUANTITY
WING (display only)	ROOM KEY GROUP
ROOM NUMBER (display only)	HANDICAPPED ACCESS
ROOM USE (required)	EXTERIOR DOORS QTY
ROOM NET SQ FEET (required)	INTERIOR DOORS QTY
NACUBO PROGRAM (required)	THERMOSTAT QUANTITY
CIP CODE	THERMOSTAT TEMP SETTING
SUITABILITY CODE (required)	

Revision Date

Definition	Display only. A date assigned by the system indicating when the current record was added or changed.
Length	6 digits
Format	YYMMDD

College

Definition	Display only. A code identifying a college.
Length	3 characters

Building Number

Definition	Display only. A code identifying a specific college building.
Length	3 characters

Wing

Definition	Display only. A code identifying a specific wing within a college building.
Length	1 character

Room Number

Definition	Display only. A code identifying a specific room. Although this field is usually numeric, it can contain alphabetic characters.
Length	4 characters

Room Use

Definition	Entry required. A code indicating how a room is used.
Length	3 characters

Room Net Square Feet

Definition	Entry required. A number indicating the total net square footage of usable area in a room.
Length	6 digits

NACUBO Program

Definition	Entry required. A code indicating the user organization category based on the standard National Association of College and University Business Officers (NACUBO) classifications.
Length	2 characters

Classification of Instructional Programs (CIP) Code

Definition	A code classifying a room for federal reporting based on instructional program usage. Note: Only applicable if the NACUBO program is 11 to 14 or 20 to 22.
Length	6 characters

Suitability Code

Definition	Entry required. A code indicating how well a room's design supports its function.
Length	1 digit

Values	<p>Valid codes are:</p> <ol style="list-style-type: none"> 1 Highly functional—recently constructed or renovated and fully supports present use. 2 Satisfactory—suitable for continued use with normal maintenance. 3 Limited renovation—requires some renovation to support the existing use on a continued basis. Renovation costs cannot exceed 25% of the replacement cost of the room. 4 Major renovation—requires major renovation to support the existing use on a continued basis. Renovation costs would be between 25% and 50% of the replacement cost of the room. 5 Unsatisfactory—inadequate for the existing use. Renovation costs would be greater than 50% of the replacement cost of the room. 6 Inappropriate—room cannot support the current use, but the use is inappropriate for this type of room.
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Room Capacity

Definition	A number indicating the rated capacity of a room.
Length	5 digits

Work Stations Type

Definition	<p>A code identifying the type of workstation in a room.</p> <p>Note: Only applicable for room use codes: 110 and 210.</p>
Length	1 digit
Values	<p>Valid codes:</p> <ol style="list-style-type: none"> 1 Moveable table-arm chair 2 Fixed table-arm chair 3 Tables and chairs 4 Seminar table and chairs 5 Auditorium seating 6 Carrels 7 Drafting tables 8 Art studio or group music room 9 All other—for example, science lab, vocational lab, shop <p>0, For all other room uses blank</p>

Work Stations Quantity

Definition	A number indicating how many workstations, by type, are in a room. For work stations with a type 0 (zero), enter the actual number of assignable seats in a room.
Length	3 digits

Room Key Group

Definition	A code indicating a group of keys used for controlling room access.
Length	4 characters

Handicapped Access

Definition	A code indicating whether a room is handicap accessible.
Length	1 character
Value	Valid codes: Y Yes, it is handicap accessible. N No, it is not handicap accessible. Blank Unknown

Exterior Doors Quantity

Definition	A number indicating how many exterior doors a room has.
Length	2 digits

Interior Doors Quantity

Definition	A number indicating how many interior doors a room has.
Length	2 digits

Thermostat Quantity

Definition	A number indicating how many thermostats a room has.
Length	2 digits

Thermostat Temperature Setting

Definition	A temperature setting, in degrees, of a thermostat.
Length	3 digits

Attributes Screen

Use the Room Inventory Screen - Attributes to establish and maintain attribute information regarding rooms.

User Function Keys

F1	REFRESH	Redisplays the screen. Any additions or changes you made since you last pressed Enter will disappear.
F4	SELECT FUNCTION	Redisplays the Room Inventory Screen - Selection with the college, building number, and room number you entered.
F5	PREV SCREEN	Redisplays the Room Inventory Screen - Master Record and allows you to view or change an existing record.
F8	MENU	Redisplays the FMS System Menu.

Data Fields

RVSN DATE (display only)	ROOM NUMBER (display only)
COLLEGE (display only)	CODE
BUILDING NUMBER (display only)	QUANTITY
WING (display only)	DESCRIPTION (display only)

Revision Date

Definition	Display only. A date assigned by the system indicating when the current record was added or changed.
Length	6 digits
Format	YYMMDD

College

Definition	Display only. A code identifying a college.
Length	3 characters

Building Number

Definition	Display only. A code identifying a specific college building.
Length	3 characters

Wing

Definition	Display only. A code identifying a specific wing within a college building.
Length	1 character

Room Number

Definition	Display only. A code identifying a specific room. Although this field is usually numeric, it can contain alphabetic characters.
Length	4 characters

Facilities Attribute Code

Definition	A code indicating a specific attribute for a room.
Length	4 characters
Edits	Must be valid on the Facilities Attribute Table MM5004.

Facilities Attribute Quantity

Definition	The quantity, if applicable, of a specific facility attribute.
Length	5 digits

Facilities Attribute Description

Definition	Display only. A descriptive title for a facility attribute derived from the facilities attribute code and the Facilities Attribute Table MM5004. For example, blackboard, sinks, handicap access.
Length	30 characters