

PS9005 – Bank Table

Required table. Codes maintained by colleges.

Use this screen to identify the banks designated by employees for the direct deposit of their paychecks. This table is required for the direct deposit of employees' net paychecks.

For a complete listing of the the Bank Table, run DataExpress procedure PS9005R (from the Inform group and PLIB account).

User Functions and Key Fields

FUNC	A (Add); C (Change); D (Delete); I (Inquire)
KEY1	Enter a Bank Transit Number
KEY2	Leave blank
KEY3	Leave blank

Data Field List

Bank Transit Number (Key1)	City
Bank Name (required)	State
Street Address	Zip Code

Bank Transit Number (BANK-TRNSIT-NUM)

Definition	Key1 field. A code defined by the system identifying the Federal Reserve number of the bank designated for the direct deposit of payroll checks or for vendor payments by electronic fund transfers.
Length	9 characters
Edits	The bank number must exist on the Bank Clearing House Table (PS9012).

Bank Name (BANK-NAME)

Definition	Entry required. The name of the bank defined by the system and associated with a bank transit number.
Length	20 characters

Bank Street Address (BANK-ADDR)

Definition	The street address of the bank.
Length	24 characters
Edits	If a value is entered in the Bank Street Address field, a value must be entered in the Bank Zip Code field.

Bank City (BANK-CITY)

Definition	The city where the bank is located. If the bank city is not entered but the zip code is entered, the bank city will be shown as it appears on the Zip Code Table (ZX0020).
Length	20 characters

Edits	If a value is entered in either the City field or the State field, then both fields must be entered.
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Bank State (BANK-ST)

Definition	An abbreviation of the state where the bank is located. If the bank state is not entered but the zip code is entered, the bank state will be shown as it appears on the Zip Code Table (ZX0020).
Length	2 characters
Edits	If a value is entered in either the State field or the City field, then both fields must be entered.

Bank Zip Code (BANK-ZIP)

Definition	The zip code for the bank's street address. If the zip code is changed and the zip code is on the Zip Code Table (ZX0020), the bank city and state will be automatically updated.
Length	9 characters
Edits	If values are entered in the City and State fields, then a value must be entered in the Zip Code field.