

PS9042 – Schedule Code Table

Required table. Maintained by SBCTC-ITD.

Use this screen to identify schedule codes and their related accrued payroll indicators. The schedule code is placed in the third position of the payroll schedule code when a payroll is initialized for processing.

The protected functions on this screen are A (Add), C (Change), and D (Delete). To request that a schedule code be added, deleted, or changed, complete a Schedule Code Table (PS9042) Update Form (see Appendix D of the PPMS Control Tables manual for sample request forms).

To obtain a complete listing of schedule codes, run DataExpress procedure PS9042R (from the Group Inform and Account PLIB).

User Functions and Key Fields

FUNC	I (Inquire)
KEY1	Enter a Schedule Code
KEY2	Leave blank
KEY3	Leave blank

Data Field List

Schedule Code (Key1)	Payroll Accrual Ind (display only)
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Schedule Code (SCHD-CD)

Definition	Key1 field. A code identifying each payroll within a month. The schedule code is the third character of the payroll schedule when a payroll is initialized for processing.
Length	1 character
Values	<p>Defined by SBCTC-ITD as follows:</p> <ul style="list-style-type: none"> A Semimonthly payroll schedule for the pay period of the 1st through the 15th of the month B Semimonthly payroll schedule for the pay period of the 16th through the last working day of the month H Hourly payroll schedule M Monthly payroll schedule S Supplemental schedule for fiscal year end Z Schedule for W-2 balance adjustments 1 First payroll schedule for new academic year

Accrued Payroll Indicator (ACCR-PAYR-IND)

Definition	Display only. A code indicating if a payroll should be recorded as an accrued payroll and when to record expenditures.
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Length	1 digit
Values	Defined by SBCTC-ITD as follows: 1 Record expenditures only in schedule month 2 Record accruals in schedule month; record expenditures and reverse accruals in next month 3 Record expenditures only in next month