

# Installing Web Registration 2.4

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## Introduction

Web Registration is a web application that gives students the ability to register for classes and manage their class waitlists. It also interfaces with the Student Address application. This allows students to change their address, phone and email address while logged in to Web Registration.

There is an option that allows Web Registration to be linked with Web Credit Card. A link from the Finish web page (**waci223.html**) to Web Credit Card is generated depending on the options you select when running the installation Setup.

This document describes how to install Web Registration, release 2.4.

## Getting Started

In the first part of the installation process, you run the Setup program **WebRegistration-2-4.exe**, which will prompt you for information unique to your college. Be prepared to respond to the prompts; prompts may include some or all of the following questions:

Setup Prompt	Description
Server Installation Type	The type of web server that you are installing Web Registration on. The options include: <ul style="list-style-type: none"><li>• Unix or Linux web server located on your campus</li><li>• Linux web server located at SBCTC-ITD (www.ctc.edu)</li><li>• Windows web server located on your campus</li></ul>
HTML File Extension	The file extension you are using for your HTML files. Options include either .htm or .html.
College Code	Your three-digit college code.

Setup Prompt	Description
Domain Name Server (DNS)	The domain name of your web server, for example: <b>www.yourcollege.ctc.edu</b>
Rqserver Location	<p>The URL and name of the Web Transaction Server CGI program. This program resides in the CGI directory on your web server, for example:</p> <ul style="list-style-type: none"> <li>• For most Windows servers: www.yourcollege.ctc.edu/scripts/rqservnt.exe</li> </ul> <p>- OR -</p> <ul style="list-style-type: none"> <li>• For most Unix and Linux servers: www.yourcollege.ctc.edu/cgi-bin/rqserver</li> </ul>
Web Registration URL	<p>The URL to the directory on your web server where the Web Registration HTML files will be installed, for example:</p> <p>www.yourcollege.ctc.edu/wts/student/webreg</p>
Return URL	<p>The URL that is associated with the Web Registration 'Return to Main Menu' links, for example,</p> <p>www.yourcollege.ctc.edu/wts/student/menu.html</p>
Secure Server (SSL)	Is Web Registration being installed on a secure server (https)? Options include either Yes or No.
Web Credit Card Installed	Is the Web Credit Card application installed at your college? Options include either Yes or No.
Web Credit Card URL	<p>The URL to the directory on your web server where the Web Credit Card HTML files are installed, for example:</p> <p>www.yourcollege.ctc.edu/wts/student/wccba</p>
Ccserver Location	<p>The URL and name of the Web Credit Card Server CGI program. This program resides in the CGI directory on your web server, for example:</p> <ul style="list-style-type: none"> <li>• For most Windows servers: www.yourcollege.ctc.edu/scripts/ccnnn.exe</li> </ul> <p>- OR -</p> <ul style="list-style-type: none"> <li>• For most Unix and Linux systems: www.yourcollege.ctc.edu/cgi-bin/ccnnn.exe</li> </ul> <p>(where 'nnn' is your college code)</p>

## Files Included with this Release

The following files are included with this release. The files that have changed since release 2.3 are noted in **bold**.

File Name	Description
finish1.html	Summer Qtr Finish
finish2.html	Fall Qtr Finish
finish3.html	Winter Qtr Finish
finish4.html	Spring Qtr Finish
Pathway.gif	Opportunity Pathway Image
timer.html	Time Expiration Message
waci220a.html	Item Number Entry
waci220b.html	Class Schedule
waci220c.html	Button Bar
waci220d.html	Entry Code Entry
waci220e.html	Audit Selection
waci220f.html	Variable Credit Selection
waci220h.html	Help Documentation
waci220j.html	Update Student Address
waci220k.html	Display Student Address
waci221.html	Registration Login
<b>waci222.html</b>	<b>Select Response</b>
waci223.html	View Links
waci230.html	Waitlist Inquiry and Update Login
waci231.html	Waitlist Inquiry and Update
wait.html	Please Wait
welcome1.html	Welcome Summer
welcome2.html	Welcome Fall
welcome3.html	Welcome Winter
welcome4.html	Welcome Spring
addrop.gif	Add/Drop Button
blue_dot.gif	Blue Dot Image
clock6.gif	Clock Image
webreg.cfg	Installation Configuration Template
welcome9.gif	Welcome Image

## Updating Web Registration to Release 2.4

This section provides instructions for updating Web Registration from release 2.3 to 2.4.

**NOTE:** If your college has not previously installed Web Registration, skip this section and perform the steps under section [Installing Web Registration for the First Time](#).

### Install Files on the Web Server

1. Download the Setup program for Web Registration from the SBCTC-ITD web site by clicking **WebRegistration-2-4.exe**; save the file on your PC.
2. On your PC, double-click the downloaded file **WebRegistration-2-4.exe** to run the Setup program.

The Setup program is launched it prompts you for various information (see Getting Started). When you have finished responding to the prompts, the Setup program unpacks the Web Registration files onto your PC.

3. On your PC, locate the Web Registration installation directory. The default installation directory is **C:/Program Files/CIS/Web Registration**
4. Copy the file **waci222.html** from the **/Web Registration/** installation directory on your PC to the **/webreg/** directory on the web server. You can use any software that allows you to copy files (for example, Windows Explorer or FTP). Copy the file as ASCII.

Verify the permissions on the file is correct. At a minimum, they should allow Read access for all viewers of the web page.

## Installing Web Registration for the First Time

This section provides instructions for installing Web Registration for the first time.

**NOTE:** If your college has previously installed Web Registration, skip this section and perform the steps under [Updating Web Registration to Release 2.4](#).

### Install Files on the Web Server

1. Download the Setup program for Web Registration from the SBCTC-ITD web site by clicking **WebRegistration-2-4.exe**; save the file on your PC.
2. On your PC, locate the downloaded file **WebRegistration-2-4.exe**. Double-click the file to run the Setup program.

The Setup program is launched and prompts you for various information (see [Getting Started](#)). When you have finished responding to the prompts, the Setup program unpacks the Web Registration files onto your PC.

3. On the web server, build a new directory to store the Web Registration files. The recommended directory is **/webreg/**

Verify the permissions on the directory is correct. At a minimum, they should allow Read access for all viewers of the web pages.

4. On your PC, locate the Web Registration installation directory. The default installation directory is **C:/Program Files/CIS/Web Registration**
5. Copy the files from the Web Registration installation directory on your PC to the new directory you created on the web server (except for file **webreg.cfg**). You can use any software that allows you to copy files (for example, Windows Explorer or FTP).

Copy the **.html** files as ASCII. Copy the **.gif** files as binary

Verify the permissions on the files are correct. At a minimum, they should allow Read access for all viewers of the web pages.

### Configure the HP-UX Server

When installing Web Registration for the first time, contact Customer Support to make the necessary configuration changes on the HP-UX server.

### Test the Installation

Using a web browser, display the Web Registration Login page; for example, go to

**<https://www.yourcollege.ctc.edu/wts/student/webreg/waci221.html>**

### Put Web Registration into Production

1. This section provides information about putting Web Registration into production and making it available to your students.
2. Before Web Registration can be fully functional, registration staff will need to make the appropriate entries on the following SMS screens:
  - Touchtone Registration Configuration (**SM4012**)
  - Touchtone Student Information (**SM4013**)

For information about how to complete these items, registration staff should see the *Web Transaction Server Manual*.

3. Make Web Registration available to students by adding a link from one of your college web pages.
4. Make the Waitlist Inquiry and Update available to students by adding a link from one of your college web pages to the Waitlist Inquiry and Update login page, **waci230.html**

## Documentation

For additional information about Web Registration, see the Student Management System documentation on the SBCTC-ITD web site.

## Contacting SBCTC-ITD for Assistance

If you have any questions or comments about Web Registration, please contact Customer Support:

- by phone at (425) 803-9721
- by e-mail at [support@sbctc.edu](mailto:support@sbctc.edu)